



**EMPLOYMENT APPLICATION**

**Employment Date:** \_\_\_\_\_

Full Name of Applicant \_\_\_\_\_  
Last First Maiden/Middle Previous Married Name

Address \_\_\_\_\_  
Street City Zip

Date of Birth \_\_\_\_\_  
Month/Day/Year Telephone/Cell phone E-mail address Social Security Number

Person to contact in event of emergency \_\_\_\_\_  
Name Address Home Telephone Work Telephone

**EDUCATION EXPERIENCE:**

High School \_\_\_\_\_  
Name City State Year of Graduation

College \_\_\_\_\_  
Name City State Year of Graduation Major

College \_\_\_\_\_  
Name City State Year of Graduation Major

Additional Training (Post Graduate, First Aid, Infant/Child CPR, 40-Hour Introductory Training Requirement, Credentialing Requirement) \_\_\_\_\_

Professional Affiliations \_\_\_\_\_

**Position Desired:** \_\_\_\_\_ Full Day  Half Day  Date Available \_\_\_\_\_

**TWO YEARS PREVIOUS WORK EXPERIENCE:** (use back of sheet if additional space is needed)

**Employer** \_\_\_\_\_ Employed From \_\_\_\_\_ To \_\_\_\_\_  
month/year month/year

Mailing Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position Held \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Job Description \_\_\_\_\_

**Employer** \_\_\_\_\_ Employed From \_\_\_\_\_ To \_\_\_\_\_  
month/year month/year

Mailing Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position Held \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Job Description \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**FOR OWNER/DIRECTOR USE ONLY**

Employed From (Date) \_\_\_\_\_ To (Date): \_\_\_\_\_  
Verified by the following: In writing  By Phone   
Position Description: \_\_\_\_\_  
Level of Performance: \_\_\_\_\_  
Signature of Staff Verifying Employment History: \_\_\_\_\_  
Date of Employment Verification: \_\_\_\_\_

Employed From (Date) \_\_\_\_\_ To (Date): \_\_\_\_\_  
Verified by the following: In writing  By Phone   
Position Description: \_\_\_\_\_  
Level of Performance: \_\_\_\_\_  
Signature of Staff Verifying Employment History: \_\_\_\_\_  
Date of Employment Verification: \_\_\_\_\_